

TITLE: MAINTENANCE HELPER
SECTION: Maintenance
REPORTS TO: Maintenance Supervisor

#042

SUMMARY

Under the general supervision of the Maintenance Supervisor or designate, performs a variety of semi-skilled or skilled duties relative to the assigned trade and assists trades people in the performance of their duties.

DUTIES

1. Assists trades people in the performance of their duties or works independently.
 2. Performs a variety of skilled or semi-skilled duties relative to the maintenance of buildings, grounds, and ancillary equipment from sketches and working drawings.
 3. Prepares worksites for trades people, and delivery of tools.
 4. Utilizes those power and hand tools necessary to perform the designated trade.
 5. Assists other employees as appropriate.
 6. May on occasion be required to perform other related duties as assigned.
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QUALIFICATIONS

High school graduation or the equivalent
One year experience related to the assigned trade
Ability to understand and carry out verbal and written instructions
Working knowledge of drawings and specifications
Valid B.C. Class 5 Driver's License
Physical capability to perform the job duties
Competent in the use and care of tools and equipment common to the assigned trades

JE: August 1990
1992.01.28 / 1994.12.01 / 1999.04.30

School District 68 (Nanaimo-Ladysmith)