

TITLE: CHARGE HAND

#020C

SECTION:

REPORTS TO: Section Supervisor or Delegate

SUMMARY

Under the general supervision of the Section Supervisor or delegate, directs, assists and monitors an assigned work crew, in the satisfactory completion of an assigned maintenance program, renovation or construction project in addition to regular duties.

DUTIES

1. Directs, assists and monitors assigned staff in carrying out specified assignments.
 2. Plans activities and determines equipment and materials required to satisfactorily complete assignments.
 3. Interprets work sketches and instructions to other employees .
 4. Reports on work progress and proposes changes to plans and schedules.
 5. Ensures the quality of workmanship, that appropriate work practices are followed, and the safety of the work site is maintained.
 6. May on occasion be required to perform other related duties as assigned.
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QUALIFICATIONS

- Grade 12 education or an equivalent combination of education and experience.
 - Training and/or experience in work procedures in the area for which this position is responsible.
 - Knowledge of the use and care of equipment in the area of responsibility.
 - Demonstrated ability to organize and effectively utilize personnel and equipment in the area of responsibility.
 - Must possess and maintain a valid BC Class 5 driver's license.
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