

**TITLE:** ELECTRONICS TECHNICIAN  
**SECTION:** Maintenance  
**REPORTS TO:** Maintenance Supervisor

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**# 049**

## **SUMMARY**

Under the direction of the Maintenance Supervisor or delegate, installs, alters, repairs and maintains analog and micro processor systems and equipment in schools and other district facilities.

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## **DUTIES**

1. Installs, alters, repairs and maintains analog and microprocessor based electronic systems and equipment, including P/A, master clock, security and access systems, appliances, office, audio visual and video equipment
  2. Designs, plans and prepares cost estimates for electronic projects.
  3. Reads and interprets drawings and specifications, orders materials, lays out projects.
  4. Maintains parts inventory, reference manuals and a variety of records.
  5. Directs, assists and liaises with employees, contractors, regulatory agencies and other trades, as required.
  6. May on occasion be required to perform other related duties as assigned.
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## **QUALIFICATIONS**

- High school graduation or the equivalent
  - Certification as an Electronics Technician from an accredited institute
  - Eligibility for membership in the Applied Science Technologists and Technicians of BC.
  - Four years related experience
  - Physical capability to perform the job duties
  - Ability to read and interpret drawings and specifications
  - Valid BC Class 5 Driver's License
  - Competent in the use and care of tools and equipment common to this work
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