

**TITLE:** HVAC/R TECHNICIAN  
**SECTION:** Facilities Department (Maintenance)  
**REPORTS TO:** Maintenance Supervisor

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## SUMMARY

Under the direction of the Maintenance Supervisor or designate, responds to the repair and maintenance needs of the heating, ventilation, air conditioning and refrigeration systems and associated controls throughout the district.

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## DUTIES

1. Repairs, installs and maintains heating systems, including hot water pumps, motors, fans and their associated controls.
2. Repairs and maintains air conditioning and refrigeration units.
3. Repairs, installs, alters and maintains electronic and pneumatic control systems
4. Repairs, installs, alters and maintains computerized energy management systems and related control equipment.
5. Repairs, installs, alters and maintains computerized security, lighting and access control systems.
6. Reads and interprets drawings and specifications, orders materials and supplies, lays out projects and reports on work in progress as required.
7. Directs, assists and liaises with employees, contractors, regulatory agencies and other trades, as required.
8. May on occasion be required to perform other related duties as assigned.

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## QUALIFICATIONS

- High school graduation or the equivalent.
- Valid BC or Interprovincial Trade Certification as a HVAC/Refrigeration Technician
- Valid BC or Interprovincial Trade Certification as a B Ticketed Gasfitter
- Two years experience in HVAC/R and DDC within the past five years.
- Current knowledge of commercial heating, ventilation and computer controlled energy management systems.
- Physical capability to perform the job duties.
- Competent in the use and care of tools and equipment common to this trade.
- Ability to work with minimal supervision.
- Valid BC Class 5 Driver's License.