

TITLE: KOREAN SUPPORT WORKER

#184

SECTION: District International Student Education Office

REPORTS TO: District Principal--International Education

SUMMARY

Under the general direction of the District Principal—International Education, facilitates communications and provides liaison services between school district staff and ISE Korean students and their parents.

DUTIES

1. Assists professional staff in communicating with Korean ISE students in their first language with respect to the ISE Program and the educational, social, cultural, and emotional needs of students.
 2. Communicates between home and school regarding educational and/or social development of Korean ISE students as directed.
 3. Provides orientation services to new Korean ISE students and their parents
 4. Facilitates cross cultural understanding between home and school, and resolves cross cultural conflict.
 5. Processes Applications for Admission to the ISE Program for Korean students.
 6. Participates in activities that build cross cultural understanding including: helping to develop and deliver appropriate workshops; organizing various activities such as cooking, etc.
 7. Assists Korean ISE students to build self esteem and to become role models within the framework (context) of their culture, school and community.
 8. Out of District travel may be required.
 9. May on occasion be required to perform other related duties as assigned.
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QUALIFICATIONS

- High school graduation or the equivalent.
- Specialized training in acculturation, childcare work or social work, and a minimum of two years related experience or an equivalent combination of training and experience.
- Excellent leadership, interpersonal and communication skills.
- Sound written and spoken knowledge of both English and Korean.
- Knowledge of the education systems of both British Columbia and Korea, and understanding of the problems, concerns, strengths, and traditions of Korean international students.
- Knowledge of the cultures of both British Columbia and Korea and the ability to bridge cultures.
- Demonstrated ability to establish and maintain respect for and from students, both elementary and secondary, and parents.
- Ability to maintain the confidentiality of sensitive information.
- Ability to utilize a personal computer for a number of purposes, including communicating by email.
- Valid BC Class 5 Driver's Licence.

